

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

June 21, 2021

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Seneca High School Media Center on June 21, 2021.

President Andy Pushchak called the meeting to order at 7:00 p.m. Mr. Jeremy Bloeser, Mrs. Amanda Farrell, Mrs. Nicole Lee, Mr. Shawn Matson, Mr. Steve Morvay, Mr. Josh Paris, Mrs. Tara Pound, Mr. Marty Pushchak and Dr. Andy Pushchak attended. Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor also attended.

Roll Call

Motion by Mr. Paris, seconded by Mr. Pushchak to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

Agenda

Motion by Mr. Morvay, seconded by Mrs. Farrell to approve the meeting minutes of May 17, 2021 Regular Board Meeting and the June 14, 2021 Work Session. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

Mrs. Kelley introduced Mr. Paris from the middle school. Mr. Paris shared the interview process used to hire new employees. He then introduced Samantha Borland, the band/music teacher candidate and Cara Carr, the middle school guidance counselor candidate for consideration at this evening's meeting.

School Reports

Jennifer Poklembo addressed the Board requesting the official recognition a Girls' Wrestling team at Seneca High School. She provided information and shared that PIAA would sanction Girls' Wrestling in the state if 100 schools recognize a Girl's Wrestling team (there are currently 12 schools in PA that recognize Girl's Wrestling). Dr. Pushchak thanked Mrs. Poklembo for her comments and suggested that Mr. Carter continues to investigate this and gather information which can be discussed further at an Athletic and Extra-Curricular committee meeting in the future.

Guest & Citizen Comments

Motion by Mr. Pushchak, seconded by Mr. Paris to approve the following reports, payments and invoices as presented:

- Revenue & Expenditure Reports
 - [General Fund: \\$5,683,114.94](#)
 - [YTD Budget to Actual Report](#)
 - [Capital Projects: \\$17.93](#)
 - [Cafeteria: \\$336,397.75](#)
 - [Cafeteria Profit/Loss: \\$38,611.70](#)
- Checks and Invoices
 - [Exhibit A1](#) Checks Already Written: \$58,954.29
 - [Exhibit A2](#) Checks Already Written: \$24,654.06
 - [Exhibit A3](#) General Fund Bills: \$427,208.89
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$161.84
 - [Exhibit B3](#) Cafeteria Bills: \$53,571.72

Business Administrator's Report

[Exhibit C3](#) Capital Project Bills: \$291,710.87

[Exhibit D](#) SHS Activity Fund Report: \$73,898.36

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Mrs. Farrell to approve the following transfers:

- Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).
- Transfer from the Committed Fund to the Capital Projects fund for the WAEC HVAC upgrades in the amount of \$291,710.87.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Mrs. Farrell to adopt the [General Fund Budget for the 2021-2022](#) fiscal year in the amount of \$26,771,889. In a recorded roll call vote, Mr. Pushchak, Mr. Bloeser, Mrs. Farrell, Mrs. Lee, Mr. Matson, Mr. Morvay, Mr. Paris, Mrs. Pound, and Dr. Pushchak voted to adopt the General Fund Budget for 2021-2022. Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Bloeser to approve the Real Property Tax Resolution:

Resolved, that the Wattsburg Area Board of School Directors does hereby levy for the school fiscal year July 1, 2021, to and including June 30, 2022, on each dollar of the total assessment of all real property in the Wattsburg Area School District comprised of the Borough of Wattsburg and Townships of Amity, Greene, Greenfield and Venango in the amount of 20.5797 mills or \$2,057.97 on each one hundred thousand (\$100,000) dollars of assessed valuation of taxable property for general school purposes and the payment of teachers' salaries and rentals to school authorities.

In a recorded roll call vote, Mr. Pushchak, Mr. Bloeser, Mrs. Farrell, Mrs. Lee, Mr. Matson, Mr. Morvay, Mr. Paris, Mrs. Pound, and Dr. Pushchak voted to approve the Real Property Tax Resolution. Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Bloeser to approve the Per Capita Tax Resolution:

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of five (\$5.00) dollars as provided for in the Public-School Code of 1949 (Section 679) as amended during the Period July 1, 2021 and ending June 30, 2022.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Bloeser to approve the Act 511 Per Capita Tax Resolution:

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of (\$5.00) dollars as

Transfers

General Fund Budget 2021-2022

Real Property Tax Resolution

Per Capita Tax Resolution

Act 511 Per Capita Tax Resolution

provided for in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2021 and ending June 30, 2022.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Bloeser to approve the Earned Income Tax (Wage Tax) Resolution:

Earned Income Tax Resolution

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues an earned income tax, to be levied in the amount of one percent (1%) on salaries, wages, commissions and other compensation earned during the period July 1, 2021 and ending June 30, 2022, on all residents of the Wattsburg Area School District who have attained the age of eighteen (18) years and older, and on the net profits earned during said periods from business, professions or other activities conducted by residents of the said District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as a The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Bloeser to approve the Realty Transfer Tax Resolution

Realty Transfer Tax Resolution

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues a Realty Transfer Tax, to be levied in the amount of one percent (1%) on Transfers beginning July 1, 2021, and ending June 30, 2022, of real property or any interest in real property situated within the Wattsburg Area School District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Bloeser to approve the Local Services Tax Resolution

Local Services Tax Resolution

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the privilege of engaging in an occupation within the limits of the Wattsburg Area School District, who have attained the age of eighteen (18) years and older, a Local Services Tax in the amount of ten (\$10) dollars as provided in The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2021 through June 30, 2022.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Morvay to approve the Act 1 Exclusion Resolution - Homestead/Farmstead as outlined in [Exhibit F](#). Motion approved by a voice vote with no opposition. Motion carried.

Act 1 Exclusion Resolution

Motion by Mr. Pushchak, seconded by Mr. Bloeser to approve lunch prices for the 2021-2022 school year reflecting no change as follows:

	SHS	WAMS	WAEC
Breakfast	\$1.10	\$1.10	\$1.10
Lunch	\$2.60	\$2.60	\$2.35
Milk	.55	.55	.55

Lunch Prices

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Paris, seconded by Mr. Bloeser to approve the use of the baseball fields June 16-20, 2021, 8AM – 8PM by Mercyhurst University for a baseball tournament at the estimated cost of \$1,536 and the use of the baseball fields July 8-11, 2021 and July 15-18, 2021 by Mercyhurst University for baseball tournaments with times and cost to be determined. Motion approved by a voice vote with no opposition. Motion carried.

Facility Use

Motion by Mr. Bloeser, seconded by Mr. Paris to approve the following:

- The addition of Kennedy Wittman to the Kelly Educational Staffing Substitute list for the 200-2021 school year.
- The appointment of Michael Pettinato as an Extended School Year Special Education Aide.
- The resignations of:
 - Tracie Trott, Educational Aide for the purpose of retirement effective June 11, 2021.
 - Julie Danowski, Speech Lange Pathologist effective June 15, 2021.
 - Janice Sayers, Elementary Teacher for the purpose of retirement effective June 29, 2021.
 - Kathleen Holland, Elementary Teacher for the purpose of retirement effective June 14, 2021.
 - Todd Talbot, Science Teacher effective June 28, 2021.
- The Superintendent’s 2020-2021 Annual Performance Evaluation.
- Tuition reimbursements as outlined in [Exhibit G](#).
- The revised Band Director Job Description as outlined in [Exhibit H](#).
- Summer Help appointments
 - Joyce O’Neal as summer technology help at the rate of \$10.00/hour retro-effective June 14, 2021.
 - Sally Scalise as Temporary Educational Support Aide to proctor PSSA testing June 14-18 and 21-22, 2021.
 - Cafeteria summer appointments anticipated June 14 – August 24, 2021:
 - Cafeteria Aides:
 - Beth Allgeier
 - Bethany Gibson
 - Janice Stalford
 - Linda Trott
 - Diana Twaroski

**Kelly Educational Staffing
 Extended School Year**

Personnel Resignations

**Supt Evaluation
 Tuition Reimbursement
 Job Description
 Summer Appointments**

- Amanda Werner
 - Wendy Werner
- Cook/Bakers:
 - Rebecca Groenendaal
 - Jeannine Miller
- The following appointments:
 - Sharon Gibbs as Temporary Custodian, 8 hours/day at the rate of \$14.43 per hour anticipated June 1, 2021 through August 1, 2021.
 - Barbara Daniels as Temporary Custodian, 7.5 hours/day at the rate of \$14.12 per hour anticipated June 15, 2021 through August 1, 2021.
 - Ronald Rairie as piano tuner/repair technician for the 2021-2022 school year at a rate not to exceed \$800.
 - Mark Alloway as concert accompanist, vocal ensemble, Graduation and Baccalaureate for the 2021-2022 school year at a rate not to exceed \$1,950.
 - Samantha Borland as Band Director/Music Teacher Grades 5-12, at Bachelors, Step 1 effective June 21, 2021.
 - Cara Carr as Middle School Guidance Counselor at Bachelors/Masters +30, Step 1 effective July 28, 2021.
- Situational Awareness and De-escalation training for staff on Thursday, August 26, 2021 at a cost of \$1,200. Training to be conducted by John R. Baker, Certified Protection Professional (CPP), Lancaster Lebanon IU13.
- A substantively identical to FMLA leave for Carrie Burlingham effective June 3, 2021.
- The following conference requests:
 - Lauren Fye to attend Student Assistance Program Training (SAP) June 15-17, 2021 virtually at an estimated cost of \$330. Funds from SAP Scholarship.
 - Tech Integrators to attend ISTE virtually June 26-30, 2021 at a cost of \$1,170. Funds from Title Grant.
- Attendance for travel reimbursement for all PDE related meetings and the following meetings for the 2021-2022 school year:
 - Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Superintendent Advisory Meetings
 - Other District related meetings
 - Assistant to the Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Other District related meetings
 - Professional Development and other job-related meetings as approved by the Superintendent
 - Business Administrator
 - PASBO Meetings

Personnel Appointments

Situational Awareness Training

Leave Request

Conference Requests

Attendance for Meetings

- Business Administrators' Meetings
- Federal and Special Programs Meetings
- Other District related meetings
- Principals
 - Erie County Principals' Meetings for all principals.
- Special Education Supervisor
 - Special Education Supervisor Meetings
- Plant Operations and Transportation Supervisor
 - Plant Operations Supervisors' Meetings
 - PASBO Meetings
- Superintendent Secretary
 - Personnel meetings
 - Certification meetings
 - Superintendent Secretary's meetings
- Tim Malinowski
 - Cyber Meetings
- PIMS Child Accounting Coordinator
 - A/CAPA Meetings
 - PIMS/Penndata
- Athletic Director
 - District 10 and the Erie County Athletic meetings
- School Psychologist
 - Erie County Special Education for School Psychologists meetings
- Speech/Language Pathologist
 - Special Education Speech/Language Pathologist meetings
- Discovery Teacher
 - Gifted/Talented Meetings and required trainings

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mr. Pushchak to approve the following:

- The Emergency Instructional Time Assurance as outlined in [Exhibit I](#).
- The Curriculum Revision Cycle as outlined in [Exhibit J](#).
- The purchase of the textbooks "*The Student Leadership Challenge*" (third edition) ISBN 978.1.119.42191.7 for use in the Seneca High School Leadership Class for the 2021-2022 school year.
- The contract for Language Instructional Education Program Services between Northwest Tri-County Intermediate Unit and Wattsburg Area School District as outlined in [Exhibit K](#).
- The Special Education Transition Operating Agreement as outlined [Exhibit L](#).
- The affiliation agreement for an academic field experience site between Wattsburg Area School District and Pennsylvania State University The Behrend Campus effective Fall 2021 through Spring 2026 for Secondary Mathematics Education programs as outlined in [Exhibit M](#).

**Instructional Time
Assurance
Curriculum Revision
Cycle
Textbooks**

LIEP Contract

**Special Education
Transition
Agreement
Affiliation
Agreement**

- Academic services of LearnWell for hospitalized WAMS student June 7-11, 2021.
- The ARP ESSER Health and Safety Plan as outlined in [Exhibit N](#).
- The WASD Summer Covid 19 Guidelines as outlined [Exhibit O](#).
- The Agreement for Extended School Year for two WASD students at Community Country Day School for the summer of 2021.

Motion approved by a voice vote with no opposition. Motion carried.

**LearnWell
Agreement
ARP ESSER Plan
Covid Guidelines
Continuum of
Placement
Agreement**

Motion by Mrs. Lee, seconded by Mr. Bloeser to approve the Student Transportation Agreement between Harborcreek School District and Wattsburg Area School District as outlined on [Exhibit P](#). Motion approved by a voice vote with no opposition. Motion carried.

**Student
Transportation
Agreement**

Motion by Mrs. Lee, seconded by Mr. Morvay to approve the Elementary Fuel Up to Play 60 students to attend FUTP60 Beach Day at Presque Isle Beach 11 on June 26, 2021 from 11:00 A.M. to 2:00 P.M. at an estimated cost of \$100. Funds from Fuel Up to Play 60 fund. Motion approved by a voice vote with no opposition. Motion carried.

Field Trip Requests

Motion by Mr. Matson, seconded by Mr. Bloeser to approve the following:

- The extra-curricular appointment of Steve O'Donnell as Stage Director, Step 2+ retro to January 28, 202.
- The extra-curriculars appointments for the 2021-2022 school year as outlined in [Exhibit Q](#).
- Open the position of girls' soccer first assistant coach.
- Accept the following athletic resignations
 - Justin Skinner, Football Other Assistant Coach effective June 3, 2021.
 - Dana Miller, Track and Field 2nd Assistant 7th & 8th Grade Distance Coach effective May 18, 2021.
 - Jay Pikiwicz, 7th-8th Grade Boys' Soccer Coach effective June 7, 2021.
- The Fall Athletic appointments for the 2021-2022 school year as outlined in [Exhibit R](#).
- An activity account for the 2021-2022 school year for the organizations as outlined in [Exhibit S](#).
- The addition of Wade Brink to the WASD Volunteer listing

Motion approved by a voice vote with no opposition. Motion carried.

Extra-Curricular

**2021-2022 Extra-
Curricular
Appointment
Open Position
Athletic
Resignations**

**Fall Athletic
Appointments
Activity Account**

Volunteer List

Motion by Mr. Pushchak, seconded by Mr. Morvay to approve the Student Assistance Program Agreement between Pyramid Healthcare and Wattsburg Area School District for the 2021-2022 school year as outlined in [Exhibit T](#) and to declare books as surplus as outlined in [Exhibit U](#) and [attachment 1](#). Motion approved by a voice vote with no opposition. Motion carried.

**Pyramid SAP
Agreement
Surplus Items**

Dr. Pushchak announced there will be no meetings in July.

There being no further business before the Board, upon motion by Mrs. Farrell,
seconded by Mr. Bloeser the meeting was adjourned at 7:33 P.M.

Adjournment

Signature on File

Vicki Bendig

School Board Secretary